

**PLUM BOROUGH SCHOOL DISTRICT  
POLICY COMMITTEE MEETING MINUTES**

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Mr. Rich Zucco, Chairperson, Mr. Kevin Dowdell, Mr. Tom McGough

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DATE: May 7, 2013  
TIME: 8:16  
LOCATION: Board Room

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Citizens' comments on agenda items: None

Citizens' comments on non-agenda items: None

Board Members Present: Mrs. White, Mr. Dowdell, Mr. Colella, Mr. Drake, Mr. St. Leger, Mr. Zucco, Mr. Tommarello, Mr. McGough

1. AGENDA ACTION ITEMS:

2. AGENDA DISCUSSION ITEMS:

- a. Review Policy 110, Instructional Supplies
  - i. Action: Move to regular Board meeting pending solicitor review.
- b. Review Policy 111, Lesson Plans
  - i. Action: Move to regular Board meeting pending solicitor review.
- c. Review Policy 115, Vocational Education
  - i. Action: Move to regular Board meeting pending solicitor review.
- d. Follow-up from the School Affiliated Organization meeting that was held on April 17, 2013
  - i. Administrations discussed the outcome of the April 17<sup>th</sup> meeting
    - 1. Fiscal matters revision: add, *"The organization will select the auditor and assume the cost of the audit."*
  - ii. Fundraising Activities: Clarification needed on the following, *"All fundraising activities shall be conducted in compliance with existing district and school regulations."*
  - iii. Delegation of Responsibility section: Clarified that the end of the year Treasurer's report will be submitted at the end of the Organization's fiscal year
  - iv. Insurance: Clarification needed on insurance waiver.

3. AGENDA INFORMATION ITEMS:

Adjourned: 8:35

NEXT MEETING:

DATE: June 4, 2013

TIME: Immediately following the Education Committee